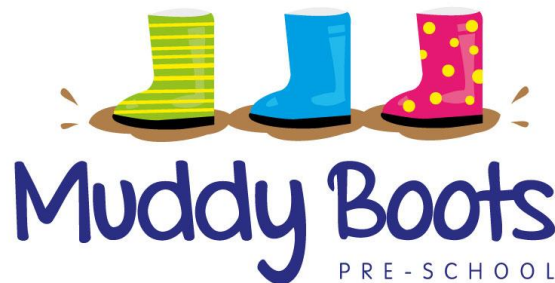


Muddy Boots Pre-School CIO

Safety and Suitability of Premises, Environment and Equipment – Fire drill safety rules



Review Date:	SEE COMMITTEE POLICY REVIEW SCHEDULE
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Safety and Suitability of Premises, Environment and Equipment

Fire Drill safety rules

FIRE DRILL SAFETY

1. Discovering a fire

- Raise the alarm – blow whistle 3 times.
- Immediately evacuate the building.
- Use nearest safe exit to lead children out.
- Check toilet and kitchen.
- Close all doors behind you as you proceed.
- Assembly point is next to the kitchen pod in the playground. Line up in front of gates to bin store.
- Manager to have mobile phone and register on their person.

2. In a safe place clear of the building

- Account for all the children and adults from register.
- Get someone to call the Fire Brigade.
- Do not leave the children unattended.

REMEMBER

- Do not re-enter the building.
- Your priority is to prevent any harm coming to the children in your care and also not give any hint of undue anxiety.
- Conduct the evacuation in a calm and orderly manner.
- Do not bother about personal belongings – they can be replaced.
- Only use a fire extinguisher if safe to do so.
- Refer to Fire Drill Rota regularly to know your position and duty.