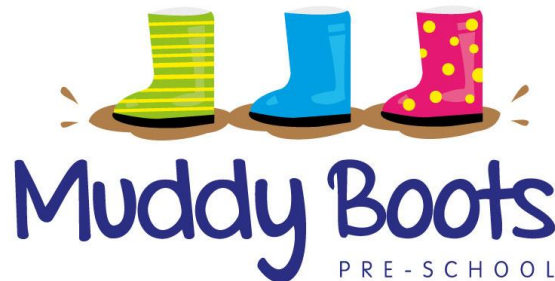


Muddy Boots Pre-School CIO

5.1 Staff to Child Ratios



Review Date:	SEE COMMITTEE POLICY REVIEW SCHEDULE
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Staff to Child Ratios

Policy Statement

We provide a staffing ratio in line with the Welfare requirements of the Early Years Foundation Stage to ensure the children have sufficient individual attention and to guarantee care and education of a high quality. Our staff are appropriately qualified and we carry out checks for criminal and other records through the Disclosure and Barring Service in accordance with statutory requirements.

Procedures

- To meet this aim we use the following ratios of adults to children:
- Children aged two years of age: 1 adult: 5 children:
 - at least one member of staff holds a full and relevant level 3 qualification; and
 - at least half of all other staff hold a full and relevant level 2 qualification.
- Children aged three and over : 1 adult: 8 children
 - at least one member of staff holds a full and relevant level 3 qualification; and
 - at least half of all other staff hold a full and relevant level 2 qualification.
- A minimum of three staff/adults are on duty at any one time.
- Each child is assigned a key person to help the child become familiar with the setting from the outset and to ensure that each child has a named member of staff with whom to form a relationship. The key person plans with parents for the child's well-being and development in the setting. The key person communicates regularly with the family via the Tapestry journal, telephone calls and emails for decision and consultation on their child's progress and offers support in guiding their development at home.
- We hold regular staff meetings to undertake curriculum planning and to discuss the children's progress, their achievements and any difficulties that may arise from time to time.